

Conn Elementary PTA Board Meeting  
December 3, 2007  
Conn Cafeteria  
**MINUTES**

In Attendance: Mary Williams, Lisa Vanderberry, Julie Thomas, Christine Murphy, Dermetta Stevens and Dionne Lester.

Mary Williams, President, called the meeting to order at 6:25 pm.

Minutes from the November Board meeting were distributed via e-mail prior to tonight's meeting. The minutes were approved as written.

Ms. Stevens presented the report from the Administration. The entire staff continues to work hard at maintaining a climate of learning, especially during the excitement of the holiday season. New staff members are Ms. Akadje (3<sup>rd</sup> grade teacher), Ms. Williams (Title 1), Ms. Nichols and Ms. Bell (TA's). The cafeteria is down 2 staff members, having seen 3 leave Conn for other school assignments. They have hired one replacement to date. Ms. Kearney is studying the feasibility of the Holiday Shop's future due to space constraints. A budget question arose about paying for administration to attend the TA's banquet. There is \$500 in the budget for the banquets (\$200 for teacher's and \$300 for TA's.)

Julie Thomas reported that the letter regarding the Student Directory is ready for approval. Julie will e-mail the document to Ms. Kearney and will print and distribute after approval. Potential funding sources to offset production cost are being investigated and may include sponsorships and small business advertising. Business ads will be limited to appropriate content and approval by administration prior to publication.

Christine Murphy reported no new news from the Butterfly Garden.

Dionne Lester provided current bank account balances. There is an \$11,000 outstanding check from the Innisbrook wrapping paper fundraiser.

The Silver Trout Group began their in residence week today with performances for the entire school. All our students really enjoyed the performance. The 2<sup>nd</sup> and 3<sup>rd</sup> grades are very excited about the activities for Thursday and Friday. There will be a Thursday evening performance at 6:30pm. Everyone is encouraged to attend and promote this event.

The Holiday Shop is next week. Linda is still seeking volunteers. Lisa has obtained a large wall divider from the Junior League of Raleigh and Linda is seeking another. These will allow for some division in the Media Center.

The 5<sup>th</sup> grade will be selling holiday pictures this year. Flyers will be going home soon.

The Yearbook committee held their 1<sup>st</sup> meeting tonight, receiving training from the company representative. The unique format will be in color and all work will be done on a secure website. A flyer will go home in January. The cost to the PTA is \$17.10. Probable cost of Yearbook will be \$19-20. There are 12 5<sup>th</sup> graders who will assist with the Yearbook. While there will not be an autograph area in the Yearbook, we will include an autograph insert. A question of the legality of printing names with pictures arose. The issue will be further investigated related to the permission slips on file for each student.

There is a need for 2 new committees:

Bylaws are up for renewal in September. There must be one officer of the Board and a total of 3-5 members. The Bylaws are a standard form and cannot be change, only amended.

Nominating committee is needed, due to several Board tenures being served at the end of the year. Again, 3-5 members are needed with one member being an officer of the Board. The President is not allowed to serve on the Nominating committee.

Every new member to the PTA leadership needs to attend a state PTA event. The next one is at the RTP Marriott. There are budget monies available for the registration. Meals are not included.

The meeting was adjourned at 6:55pm.

Lisa Vanderberry, Secretary

Conn Active Learning and Technology Magnet Elementary